Albany County Board of Elections

Absentee Ballot Drop-Off Plan for the General Election 2020

**BOE OFFICE:**

Voters may drop off absentee ballots at the Board of Elections (260 South Pearl St., Albany, NY 12202) Monday-Friday 8:30am-4:30pm up until the day of election (November 3, 2020).

**EARLY VOTING POLL SITES:**

Absentee ballots may also be dropped off at any of the Early-Voting Poll sites (see below):

- **Albany County Board of Election-260 South Pearl St., Albany, NY 12202**
- **Berne Volunteer Fire Company-30 Canaday Hill Rd., Berne, NY 12023**
- **Bethlehem Lutheran Church-85 Elm Ave., Delmar, NY 12054**
- **Pine Grove United Methodist Church-1580 Central Ave., Albany, NY 12205**
- **Boght Community Fire Department-8 Preston Dr., Cohoes, NY 12047**
- **Guilderland Fire Department-2303 Western Ave., Guilderland, NY 12084**

The early-voting dates will be:

Saturday, October 24-Sunday, November 1

The hours will be:

- Saturday & Sunday: 9am-2pm
- Monday & Wednesday: Noon-8pm
- Tuesday, Thursday & Friday: 9am-5pm

**Election Day Poll Sites:**

On Election Day, November 3, 2020, ballots can be dropped off at any poll site in the county. The poll site list is on our website: [https://www.albanycounty.com/vote](https://www.albanycounty.com/vote)

**Mechanics:**

**Early Voting:** Each of the County’s six (6) early-voting poll sites will be furnished with a free-standing, lockable dropbox for the receipt and temporary storage of absentee ballots. The drop
box will be situate in close proximity to the poll site entrance to minimize contact with the early voting public. A prominent sign will be displayed identifying the dropbox as the repository of absentee ballots. The dropbox will be monitored by a bipartisan team of inspectors throughout the day until the dropbox is retrieved, on a daily basis, by a bipartisan team of Board of Elections staff members. Each dropbox will be equipped with a bipartisan locking mechanism to ensure that all ballots are retrieved, transported and delivered to the Board of Elections under strict chain-of-custody protocol. The ballot envelopes will then be clocked in, “received” into the electronic voter registration database, and the signatures thereon compared with those on file for the respective voters. The clocking, receipt and comparison will be done on a bipartisan basis either on the day of delivery to the Board of Elections or on the day next succeeding.

Election Day: Each poll site in the County will be furnished with a free-standing dropbox in the same manner and subject to the same protocols as those used during early voting. Dropboxes located at poll sites within the City of Albany will be retrieved by Board of Elections staff at the close of the polls on Election Day and transported to the Board of Elections under bipartisan supervision. Upon delivery to the Board, the ballots will be processed in the same manner and with the same bipartisan control as other absentee ballots. Drop boxes located outside of the City of Albany will be retrieved the following day, together with the voting machines, subject to the same security precautions set forth in the early voting security plan on file with the State Board of Elections. Upon their delivery to the Board of Elections, the ballots will be processed in the same manner and subject to the same bipartisan control as other absentee ballots.

Matthew J. Clyne
Democratic Commissioner
September 25, 2020

Rachel L. Bledi
Republican Commissioner
September 25, 2020