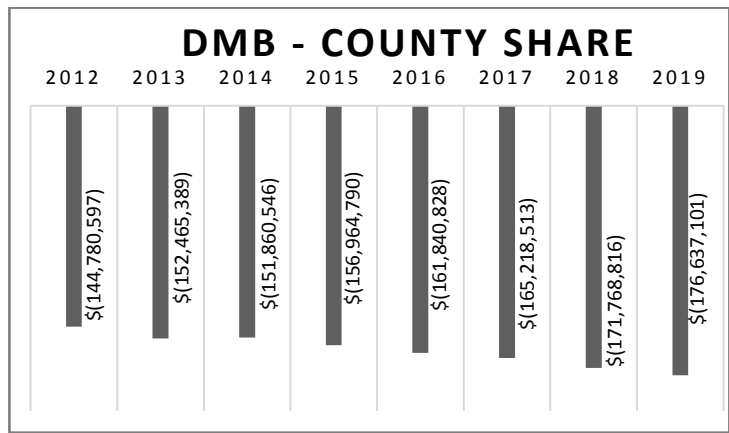


# MANAGEMENT AND BUDGET

1310, 1340, 1355, 1364, 1680, 1985, 1994, 3650, 6422, 6989



## MISSION STATEMENT

The mission of the Department of Management and Budget is: to ensure the wise and prudent use of Albany County's financial resources; to manage the County's information technology resources in a strategically and technically sound manner; to provide for up-to-date and accurate tax maps; and to enforce tax collections.

## WHO WE SERVE

The Department of Management and Budget serves the County's various Departments, providing financial management and computer support services. The Department also collects past-due taxes on behalf of the various municipalities throughout the County, including school districts. Finally, the Department works on behalf of the people of Albany County to maximize our tax dollars.

## ABOUT OUR DEPARTMENT

The Department of Management and Budget provides financial oversight, information, management and assistance to all County departments, enabling them to provide the highest quality programs and services at the lowest possible cost. The department is organized into four divisions.

The **Office of Management and Budget** administers all of the financial affairs of Albany County and assists the County Executive in the preparation and administration of the Executive Budget, Capital Program and Adopted Budget. The Office strives to increase accountability by making clear and discernible the return on the County's investment of county resident tax dollars.

The **Finance Division** collects taxes, fees, and other revenues, processes and pays vendor claims and manages all funds for the County, as well as its tax foreclosure and property disposition procedures.

The **Division of Information Services** provides management information services in support of the County's departments and administrative units.

The **Real Property Tax Service Agency** maintains and updates tax maps for Albany County, advises assessors on the preparation and maintenance of assessment rolls, and provides training, administrative support, cooperation, and assistance to acting Boards of Assessment Review in Albany County.

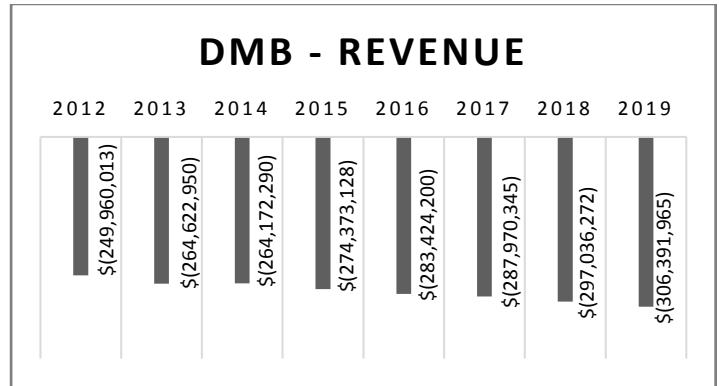
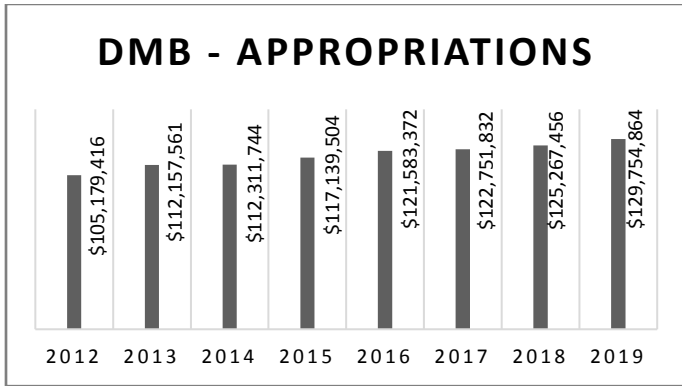
## 2018 ACCOMPLISHMENTS AND CHALLENGES

- Ensured that Albany County residents receive the maximum return on their tax dollars through the efficient management and continual monitoring of the County's fiscal affairs and budget.
- Assisted in facilitating cooperation amongst Departments to maximize the effective use of resources internal to the County, while simultaneously reducing dependence on the use of outside vendors.
- Played integral role in both the state shared services initiative with special attention focused on the continued expansion of cooperative purchasing with municipalities throughout Albany County.
- Facilitated the County's involvement with the Albany County Land Bank, helping to return millions of dollars in assessed value back onto the tax rolls.
- Assisted Departments in maximizing State and Federal revenues, grants and reimbursements.

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- Implemented creative and streamlined County budgetary and fiscal functions to ensure the effective management of County finances and a balanced budget.
- Reinstated an investment policy to maximize returns on capital not needed for operating expenses.



## 2019 GOALS AND PERFORMANCE TARGETS

- Continue to manage the County's financial resources in the most effective manner possible
- Coordinate countywide adoption of updated contract management system that is fully integrated into our existing Enterprise Resource Planning software.
- Assist departments in implementing creative and new services.
- Continue the expansion of transparency in government through the use of technology to allow continuous communication and interaction with the residents of Albany County
- Expand assistance to local governments with various property issues including, but not limited to assessment, property tax administration through the efforts of the Real Property Tax Service Agency and foreclosure process through the Division of Finance.

## SUMMARY OF BUDGET CHANGES

The 2019 Executive Budget does not contain any substantive programmatic changes for the Department of Management and Budget.