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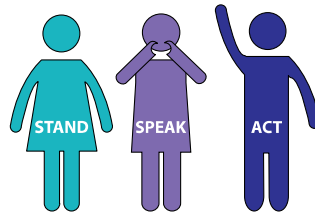
E-mail _____

I would like to request:

- Sexual Assault Hotline Advocate Application / Information (Circle One)
- Court Advocate Application / Information (Circle One)
- Office Volunteer Application / Information (Circle One)
- Information about the Albany County Crime Victim and Sexual Violence Center's services
- Information about the Albany County Crime Victim and Sexual Violence Center's education programs

Please hand this slip to a representative from the Albany County Crime Victim and Sexual Violence Center or mail it to our office to receive a response via phone or e-mail. We look forward to hearing from you!

For more information or to apply: www.albanycounty.com/csvvc



ADVOCACY HOTLINE
COUNSELING EDUCATION

**Albany County
Crime Victim and Sexual Violence Center**

112 State Street, Room 1118
Albany, NY 12207
Office: (518) 447-7100
Fax: (518) 447-7102
www.albanycounty.com/csvvc
csvvc@albanycounty.com

24-hour Sexual Assault Hotline:
(518) 447-7716

The Crime Victim and Sexual Violence
Center is a Department of Albany County
Government



Daniel P. McCoy
Albany County Executive

No person in the United States shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under [VAWA], and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the Office on Violence Against Women.

*You Can Make a
Difference !*



Volunteer Opportunities

at the Albany County Crime Victim
and Sexual Violence Center

HOW CAN YOU HELP?

SEXUAL ASSAULT HOTLINE ADVOCATES

Albany County Crime Victim and Sexual Violence Center offers free and confidential information, advocacy and counseling services to anyone who has been a victim of a crime and/or their friends and family. Staff and trained volunteers also operate a 24-hour sexual assault crisis hotline.

The Role of Sexual Assault Hotline Advocates

Sexual Assault Hotline Advocates provide crisis intervention, support, information and referrals to survivors of sexual assault and/or their friends and family on the phone or in Albany County hospitals via the crisis hotline. They may also occasionally provide police station accompaniment.

Training

Sexual Assault Hotline Advocates complete 35 hours of training which covers topics such as counseling skills, medical and legal advocacy and working with diverse populations. Advocate training sessions are held 2-3 times per year, typically during the Spring, Summer and Fall.

Time and Location

While on-call, our advocates use their personal cell or home phones. Therefore, there is no fixed location for this position. Typical on-call shifts occur during weekends, evenings and holidays and last between 5 and 7 hours.

Who are Sexual Assault Hotline Advocates?

The Center welcomes all persons 18 years and older who have the ability to listen, understand and support callers as Sexual Assault Hotline Advocates.

COURT ADVOCATES

Albany County Crime Victim and Sexual Violence Center offers services free of charge to survivors of assault, robbery and other crimes, and to families of homicide victims. The program offers legal accompaniment and advocacy at all courts in Albany County; assistance in filing claims with the NYS Office of Victim Services (OVS); and referrals to other service providers.

The Role of Court Advocates

Court Advocates provide victims of crime with emotional support, court advocacy, information, referrals, and assistance in completing compensation forms with the New York State Office of Victim Services.

Training

Court Advocates attend an initial 15-hour training pertaining to the workings of the criminal justice system and the emotional issues surrounding victimization. This is followed by a 35-hour Crime Victim Service Provider training and the opportunity to shadow staff Caseworkers.

Time and Location

Court Advocates are placed in the various courts around Albany County according to their availability.

Who are Court Advocates?

The Center welcomes all persons 19 years and older as Court Advocates. Volunteers must be comfortable speaking to victims in a courtroom setting and be able to communicate the victim's needs to court personnel.

OFFICE VOLUNTEERS

The Role of Office Volunteers

Office Volunteers assist Center staff with various projects depending on their area of interest. Examples may include, but are not limited to:

- Answering office phones
- Office work such as filing, copying, etc.
- Tabling at community events
- Assisting in the planning of agency events such as Take Back The Night

Training

Office Volunteers will complete an initial orientation followed by ongoing training as needed.

Time and Location

Office Volunteers are scheduled, according to their availability, at our office during regular business hours (Monday-Friday 8:30 AM - 4:30 PM.) Tabling and community events are scheduled in Albany County throughout the year.

APPLICATION PROCESS

To apply to one of our volunteer programs, please submit an application to our office via mail, fax or e-mail. Applications and more information can be found on our website:

www.albanycounty.com/cvsvc

To speak with a member of our staff about volunteering, please call (518) 447-7100.