

# HUMAN RESOURCES - 1432

## MISSION

The mission of the Department of Human Resources is to serve Albany County government through the progressive and enlightened management of its most important asset—its employees.

## ABOUT OUR DEPARTMENT

The department of Human Resources is organized into three divisions:

- **Personnel Services** administers payroll, employee benefits, including health and dental insurance, workers' compensation, and disability, employee rules and regulations, health and safety, the retirement system and staff development and training functions.
- **Affirmative Action** administers the provision of all Federal, State, and local employment anti-discrimination policies, including the Equal Employment Opportunity Law, the County of Albany and New York State Human Rights Laws, the Civil Rights Act, the Americans with Disabilities Act and the County Sexual Harassment policy.
- **Employee Relations** negotiates and administers all collective bargaining agreements. The Division also handles employee grievances for all County employees.

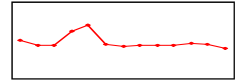
## OUTCOME

All Albany County employees will be qualified, well-trained, compensated appropriately, work in a safe and healthy environment, be afforded equal opportunities for advancement, be motivated by the challenge of their work and achieve the highest level of performance.

## DEPARTMENT HIGHLIGHTS

- This Budget proposes the reclassification of one position per the request of Civil Service. The Staff Development Coordinator is being reclassified to an Applications Analyst at the same salary.
- The shared service charges from Human Resources are being moved to Finance where their administration will be combined with all shared services except those administered by the Department of General Services. This will help maximize State and Federal Aid. The Department of Management and Budget will prepare all shared services for the County this year in an effort to become more efficient.

## APPROPRIATION HISTORY



1998:	\$2,112,840
1999:	\$1,666,201
2000:	\$1,654,682
2001:	\$2,972,030
2002:	\$3,507,328
2003:	\$1,738,494
2004:	\$1,613,009
2005:	\$1,712,734
2006:	\$1,667,360
2007:	\$1,725,803
2008:	\$1,873,329
2009:	\$1,755,411
2010:	\$1,444,617

## CONTACT INFORMATION

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