

# GENERAL SERVICES -

**1610, 1620, 1670, 1345, 1660,  
6610, 1163, 1640, 1440, 1164**

## MISSION

The Department of General Services coordinates and delivers diverse support services to County departments to enable them to carry out their missions. The Department continues to strive to become more performance oriented and attentive to the needs of County employees.

## ABOUT OUR DEPARTMENT

The Department of General Services provides centralized and coordinated services and standardized goods throughout County government to maximize resources and eliminate inefficient and costly duplication. The Department is composed of four major divisions: General Services Administration, Building Services, Purchasing and Facilities Engineering. Services include code enforcement, indoor and outdoor building maintenance, HVAC, security, fleet maintenance, real property leasing, printing and publications, acquisition of goods and services and design, engineering and construction management of County projects. The Department also plans and coordinates all relocations of County offices. Beginning in 2010, the Department assumed managerial responsibility of the Consumer Affairs function.

## OUTCOME

Albany County will maintain the physical infrastructure of County buildings and deliver customer-based services by sustaining preventative maintenance, prioritizing capital investments, enhancing project management and providing improved security and safety systems.

## STRATEGIC INITIATIVES 2011

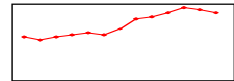
1. The Department will continue to deliver all of its core services despite significant reductions in staffing.
2. Energy efficiency projects that result in a net County savings will continue to be pursued.

## DEPARTMENT HIGHLIGHTS

The Department of General Services has been reduced by a total of 18 positions; all except one was targeted for early retirement. This reduction includes a loss of four management level positions. Further, appropriations for the Court Facilities project reflect the eventual completion of the Court House renovations, anticipated to be completed during the summer of 2011. Despite the reduction in staff all core functions will continue to be performed, although the ability to deliver all current services in a timely basis will be impacted. Total appropriations are reduced by \$2.9 million as compared to the 2010 adopted budget.

General Services assumed managerial responsibility for the Department of Consumer Affairs in 2010. The 2011 budget forecasts collection of \$260,000 in revenues due to item pricing violations. Fines for item pricing violations were established in Local Law 1 of 1992, and have not been changed since. The 2011 budget increases these fines by approximately 55 percent, equivalent to the rate of inflation since 1992.

## APPROPRIATION HISTORY



1998:	\$7,568,941
1999:	\$6,679,114
2000:	\$7,706,445
2001:	\$8,225,627
2002:	\$8,837,594
2003:	\$8,332,115
2004:	\$10,347,369
2005:	\$13,809,419
2006:	\$14,167,242
2007:	\$15,605,009
2008:	\$17,372,777
2009:	\$16,632,867
2010:	\$15,792,830

## CONTACT INFORMATION

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