

**ALBANY CONVENTION CENTER AUTHORITY  
MEETING MINUTES  
CAHILL ROOM, HAROLD JOYCE OFFICE BUILDING  
January 9, 2009**

**ATTENDEES**

Gavin Donohue, Joseph Pennisi, Michele Vennard, Jack McEneny, Brad Rosenstein, Michael Perrin;  
Lori Harris

**CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 8:30 a.m. and a roll call was taken by Chairman Gavin Donohue.

**PUBLIC COMMENT PERIOD** - No public comments

**APPROVAL OF PREVIOUS MEETING MINUTES**

The December 5<sup>th</sup> monthly board minutes were reviewed.

*A motion was made by Ms. Harris, seconded by Ms. Perrin to adopt the Monthly Board Minutes of December 5; unanimously adopted.*

- **Chair Report** – Mr. Donohue updated the board and public on the ongoing discussions with the Empire State Development Corporation (ESDC) and the State Division of the Budget (D.o.B.) on the availability of the \$10 million approved by the governor. Due to the priorities of the State of the State address and budget negotiations, limited information is currently available. More will be forthcoming. He also confirmed the ACCA's Annual Meeting will be held during the next board meeting – January 30<sup>th</sup>.
- **Treasurer Report** – Mr. Pennisi reviewed the November 2008 financials; summary of net assets and summary of revenue/expenses for the ACCA.
- **Authority Report**
  - i. **Planning and Development** – Duncan Stewart
    - Excellent progress is being made by the Construction Manager and Architect on revisions to their proposals based upon the new concept to include cost and timelines
    - The land acquisition process is contingent on availability of the state funds
  - ii. **Operations update** - Al Sorrentino
    - The new project manager for the distribution of the state funds has been contacted. He is awaiting instructions from the D.o.B.
    - A meeting to prepare for the '08 Audit will take place on Jan. 15 with UHY Advisors and CFO-for-Hire
    - Year-end reporting for the Authority Budget Office (ABO) on their Public Authorities Information System (PARIS) has commenced
    - Working with counsel, the Resolutions necessary for the Annual Meeting are being prepared
- **Legal Report** – No legal report
- **Other Business** – No other business
- **Adjourn**

*A motion to adjourn was made by Mr. Pennisi and seconded by Mr. McEneny; unanimously adopted.*

**Next Meeting Date & Time  
Friday, January 30, 2008 - 8:30 a.m.  
112 State Street – Cahill Room  
Harold Joyce Office Building**