

**ALBANY CONVENTION CENTER AUTHORITY
MEETING MINUTES
CAHILL ROOM, HAROLD JOYCE OFFICE BUILDING
August 31, 2007**

ATTENDEES

George Leveille, Michele Vennard, John McEneny, Brad Rosenstein, Joseph Pennisi, L. Lloyd Stewart and Gavin Donohue

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:30 and a roll call was taken by Chairman George Leveille.

APPROVAL OF PREVIOUS MEETING MINUTES

The July 27, 2007 meeting minutes were reviewed. A motion was made by Mr. McEneny and seconded by Mr. Rosenstein; unanimously adopted.

PUBLIC COMMENT PERIOD

Raymond Walker – National Association of Minority Contractors
Dominick Calsolaro – Common Counsel
Kay Wilkie – The International Center of the Capital Region
Bonnie Beard – The International Center of the Capital Region
Charlotte Buchanan – The International Center of the Capital Region

BUSINESS REPORTS:

- **Chair Report** – George Leveille spoke on the 2nd Economic Stakeholder's Roundtable meeting is making progress for alternative to parking.
- **Treasurer Report** – Mr. Pennisi gave an overall review of the July Financial Statements.
- **Authority Report**
 - a. **Planning and Development** – Duncan Stewart
 - i. Master Planning – Steve Wilson from Clough Harbour has been working with CDTA, APA, OGS, Greyhound/Trailways bus stations for alternative solutions for parking. These meetings will continue to take place every month to provide the most accurate information on the parking issues.

ii. DGEIS – Clough Harbour & Associates will have the draft document for the October board meeting.

iii. CM selection - Two RFP's issued . Turner Construction and Gilbane/BBL Construction, final interviews will take place on September 13th, and recommendations will be presented at the next board meeting on September 28th.

iv. Design Team – The RFP's for the Architect Design Team went out to two firms EYP/TVS and HNTB they are due back on September 19th. And recommendations to the Board on September 28th

v. SEQRA – Next month the archeological review will be finalized for phase 1A and 1B scopes will be confirmed.

vi. Affirmative Action/Economic Inclusion Plan- The ACCA is looking to connect with BOCES and the Department of Labor for an apprenticeship programs to help with the goals of the MWBE/EEO plan.

b. Operations update - Al Sorrentino

i. Line of Credit collateral issues with Key Bank have not been resolved. Pursuant to the resolution passed last month authorizing \$300,000 dollars with Key Bank or any other institution.

ii. Broker Activity – The ACCA has met with CBRE to determine the ownership and contact information of the parcels identified for archaeological investigation. As part of that effort they will determine values of those parcels and submit them to the authority for review.

iii. Operator Selection- Brad Rosenstein (chair) – The focus group interviewed four firms to operate the hotels and/or the Convention Center. The group will be visiting two sites, located in Providence, Rhode Island and Hartford, Connecticut. This group is primarily looking to see the structure and management of these two sites with all the amenities. Once this is completed, the focus group will begin reviewing the four CC/Hotel Operator(s) RFPs and this will take some time for the group to thoroughly review.

iv. Web Casting - We are in the process of obtaining quotes for services to have our meetings webcasted and archived to comply with the Executive Order #3.

- Legal Report – Bob Ryan – Conflict of Interest - Construction Manager Focus Group: Joseph Pennisi working for the County Executive, Mark Breslin is the nephew of Mr. Breslin, no conflict of interest was found, Architectural Services

Focus Group: Michele Vennard – Clough Harbour Associates, Michele’s brother is the Executive of this firm. A potential for a conflict of interest was determined and she has recused herself from the Architect focus group and its activities.

Empire State Development Corporation has approved the advance of \$209,700 to ACCA the deposit will be made within a week.

Other Business

No other business was conducted.

Adjourn

A motion to adjourn was made by Mr. Leveille; seconded by Mr. Pennisi; unanimously adopted.

Next Meeting Date & Time:
Friday, September 28, 2007, 8:30 AM
112 State Street – Cahill Room
Harold Joyce Office Building