General Permit Rules and Regulations for Sanitary Hauled Waste

1. All Sanitary Hauled Waste haulers **must** have a **valid Albany County Sewer District discharge permit** to discharge hauled waste to the treatment plant.

2. In order to **apply** for an **Albany County Sewer District discharge permit,** you must **first** obtain a **NYSDEC 364 permit**.

    a. ***Permit Application Process***– The New York State Department of Environmental Conservation will issue your company a waste hauler permit as per NYCRR 364. A copy of this permit is required in order for your company to apply for a Disposal Permit by the District.

    b. The District will issue a permit number for **each truck** permitted to haul waste to the District facilities. This specific identifying number (and letter for multiple trucks) must be displayed on each side of the truck using a minimum of 2 inch numbers. Failure to display your permit number on the vehicle **will** result in a fine and possible revocation of your permit.

    c. **The permit only allows the hauler to haul waste from residential septic tanks, restaurant grease traps and portable toilets**. All other waste must be approved by the District by completing a "Request Form for Hauled Waste Disposal". Haulers should make sure the customer has completed this form and been approved by the District prior to loading the truck. There are **NO** exceptions.

    d. If a hauler hauls waste other than what is approved on the permit, the permit may be revoked and the hauler may be fined. The District may also require the Permittee to have the vehicles cleaned at the Permittee's expense prior to resuming discharge at the District's facility.

    e. All Sanitary Hauled Waste must be in compliance with the federal and local requirements requirements found in 40 CFR 403.5 and Local Law F, 2008, Article IX.

    f. As far as is practicable, the points of waste discharge of the Permittee shall be solely at the District's North Plant facility located on Canal Road, in the Village of Menands and only at the point identified as *Scavenger Disposal Station*. Special conditions may cause the District to designate other discharge points within the District's facility. **No discharge will be designated nor permitted outside of the District's facility.**

    g. It is understood that the Executive Director of the District may terminate the discharge of any waste if in his opinion it is necessary for the protection or proper functioning of the District sewer system and/or the District treatment facilities requires the same.

3. All vehicles must stop **prior to discharge** to drop off the Sanitary Hauled Waste Daily Worksheet and possibly be subject to sampling, **any hauler not stopping prior to discharge may be fined a minimum of five dollars**.

4. All worksheets must be completed with customer contact name, address, phone number, type of waste, volume of waste, indicate whether the waste was generated **inside** or **outside** of the County, the name of the driver, date, time of delivery, and the vehicle permit number issued by the District (**not** your NYSDEC number).

    a. Failure to properly and completely fill out the Sanitary Hauled Waste Daily Worksheet may result in a minimum five ($5) dollar fine per incident per sheet, **please see example worksheet**. Please advise your customers that the District may contact them to verify the load.

5. Periodic spot checking of loads (by sampling) will be performed. If your Company name appears on a tag below the District's drop box, you will be required to take the sampling container (located below drop box, or obtained from the laboratory) and collect a sample as you discharge your load. All samples must then be dropped off **inside** to the laboratory on your way out. **Do not leave samples outside**.

6. Trucks must not exceed **10 mph** in the plant.

7. Any damage to any portion of the District facilities, which is caused in whole, or in part, by the waste discharged, or the conveyance thereof, by the Permittee remains the responsibility of the Permittee; and that the Permittee shall be liable for the costs incurred for the repair, replacement or cleaning of the facilities so damaged.

8. Disposal hours at the District's facility are between the hours of 6:00 a.m. and 9:00 p.m. Additional times are available upon request and the approval of the District.

9. Any spills must be reported immediately to District personnel and be cleaned up by the hauler. Any costs incurred by the District to clean spills caused by the hauler will be billed to the hauler, with a minimum fee of fifty dollars (this fee may be waived based upon circumstances).

10. Any vehicle used to haul other materials prior to hauling District approved waste must certify their vehicles are clean. This may mean taking the vehicle in question to an independent truck wash station to be cleaned prior to hauling waste to the District facility. This certification is included on each District worksheet. Failure to maintain a clean vehicle may result in a fine and/or revocation of your permit.

11. The Permittee shall report fully to the District the results of analyses of the waste discharge by the Permittee, if such is required, and the functioning of the pre-treatment system from which the Permittee is hauling from, if such is required, and that the analyses to be performed and the frequency thereof shall be as specified by the District.

12. The Permittee shall notify the District in advance of any substantial change in the volume or characteristics of pollutants in the discharge.

13. The Permittee shall retain records and all reports required by this Permit for a period of at least three years from the date recorded and/or reported. This period of retention shall be extended during the course of any unresolved litigation regarding the Permittee.
    The District may:
    a. Issue a Notice of violation to which the Permittee may be requested to respond.
    b. Establish a Compliance Schedule.
    c. Issue Show Cause Orders and hold subsequent Show Cause Hearings.
    d. Issue Administrative Orders and Directives.
    e. Revoke permits to discharge wastewater (septage).
    f. Suspend wastewater treatment service.
    g. Commence actions for appropriate legal and/or injunctive relief.

14. A User who intentionally, knowingly, recklessly or by means of criminal negligent acts violates any provision of this ordinance, a wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not less than two thousand five hundred dollars nor more than twenty-five thousand dollars per day of violation or by imprisonment for not more than one year or by both such fine and imprisonment. If the conviction is for an offense committed after a first conviction of such person under this subdivision, punishment shall be by a fine of not more than fifty thousand dollars per day of violation, or by imprisonment for not more than two years or by both.

15. A User who intentionally, knowingly, recklessly or by means of criminal negligent acts introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of at least two thousand five hundred dollars nor more than twenty-five thousand dollars per day of violation or by imprisonment for not more than one year or by both such fine and imprisonment. If the conviction is for an offense committed after a first conviction of such person under this subdivision, punishment shall be by a fine of not more than fifty thousand dollars per day of violation, or by imprisonment for not more than two years or by both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State Law.

16. A User who knowingly makes any false statements, representation, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this ordinance, wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this ordinance shall be guilty of a Class E Felony.

17. A User who intentionally makes any false statements, representation, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this ordinance, wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or intentionally renders inaccurate any monitoring device or method required under this ordinance shall be guilty of a Class C Felony. Any person who violates any of the provisions herein included shall be subject to prosecution pursuant to Penal Law and Environmental Conservation Law.