

# Albany County Ethics Commission

## Meeting Minutes

Tuesday, June 20, 2017

- Present: Shari Calnero, Joseph Teresi, Bernard Malone, Michael Rest, Patrick Collins and Maggie Alix
- Meeting is called to order by Chairwoman Shari Calnero with Fr. James LeFebvre absent.
- Motion to accept the minutes of the last meeting (2/2/17) made by Bernard Malone and seconded by Joseph Teresi. All approved.
- Motion to accept the minutes of the executive session made by Bernard Malone and seconded by Joseph Teresi. All Approved.
- Review of new financial disclosure forms now being used. To date, about 20 filers have yet to comply. Official letters will be sent, with copies to their supervisors, on July 10<sup>th</sup>. Note was made that the deadline for filing must be printed on the forms. To date no extension requests have been received.
- Discussion: With respect to Boards and Commissions, filing of financial disclosure forms requires identifying all such members. The Majority Office will need to provide this information.
- Discussion: The draft complaint form was reviewed and questions of confidentiality and investigative procedure were raised. It was suggested the Commission should draft and adopt regulations governing its complaint and investigative procedures prior to taking further action or posting the complaint form on the Commission's web site. A motion was made by Michael Rest and seconded by Bernard Malone to undertake these tasks. All approved.
- Discussion: How to make the general complaint process available? It was noted that the complaint form, when finalized, can be posted on the County's web site as well as the Commission's web site.
- The next meeting is scheduled for September 12,2017 at 4 PM
- Motion to adjourn made by Joseph Teresi and Seconded by Bernard Malone.