

# CONTRACT ADMINISTRATION BOARD



Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Sean E. Ward, *Chairman, County Legislature*

## FEBRUARY 27, 2017 CAB MEETING MINUTES

**Board Members Present**     Bruce Hidley, County Clerk / Phil Calderone, Deputy County Executive

**Department Heads**

Eugenia Condon Law	Shawn Thelen DMB
Larry Slatky NH	Dave Reilly DMB
Mark Gleason NH	Lucas Rogers CEO
Tim Murphy Sewer	David Latina DGS
Moira Manning	Tony Dangelico Corrections
Karen Storm Purchasing	Shanna Witherspoon DMB
George Penn CEO	Sarah Cantwell DMB
Pat Snyder Health	Allison Russell DMB
Patrick Dillon Aging	Matt Klein BOE

**Other Business:** The Board will review the minutes from the noted CAB meetings.

February 2017 - Hidley /Calderone

Mr. Hidley brings the minutes to a vote. Mr. Calderone seconds the motion. The minutes are approved

Cont ID #	Action	Department	Vendor Name	Description of Services	Estimated	Amount
3379	New	A3150 - Correctional Facility	Kone Inc. Andrew Dinovo (518) 464-0002	Elevator Maintenance (5) Elevators in facility	30 Months	\$28,500.00

Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. It is stated that this is 100% county funded. Mr. Dangelico speaks on behalf of the contract and then reviews the coverage time. Mr. Hidley motions to approve the contract. Mr. Calderone seconds the motion. The contract is approved.

3403	New	A1450 - Board of Elections	ES&S Election Systems & Software	Renewal of the Bronze Maintenance & Support Service Agreement for our DS200 Ballot Scanners, Auto mark (Ballot Marking Device), and EMS Software Program. One year service agreement, 4/1/2017-3/31/2018.	1 year	\$81,285.00
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Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. Mr. Klein explains the machines and their warranty time. This is the lowest tier of service that is offered. Bruce Hidley comments on the importance this service provides. Mr. Hidley makes a motions to approve. Mr. Calderone seconds the motion. The contract is approved.

Cont ID #	Action	Department	Vendor Name	Description of Services	Estimated	Amount
3409	Renewal	NH6020 - Nursing Home	Financial Health Services, Consultants, LLC	To provide past due collection services, including private pay, resident income (NAMI Payment), third party insurances and potentially Medicaid and Medicare payments and, when necessary, denial payments. FEES FOR THEIR SERVICES WILL BE BASED ON THE REVENUE THAT IS RECEIVED.	6/01/2017-5/31/2018	\$99,000.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. It is noted that this is 100% county funded. Mr. Slatky explains that this is not a change in amount that this is just a change of dates, of an amount that was already approved. Mr. Hidley makes a motion to approve. Mr. Calderone seconds the motion . The contract is approved.</p>						
3397	New	NH6020 - Nursing Home	M. M. Hayes Company, Inc.	M. M. Hayes Company provides the Kronos hardware and software for our timekeeping system. They are a State Contract company and the sole provider in our area for Kronos. Our maintenance contract expires March 31, 2017, see attached previous CMS submission number 2680 for details and previous documentation. This contract will provide for updates and maintenance of your system for the next three years. The pricing is as follows: April 2017-March 2018, \$13,865.00, April 2018-March 2019, \$14,232.00 and April 2019-March 2020 \$14,801.00.	36 Months	\$42,898.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. The details are reviewed with the dates and the amounts that coordinate with them . This is a 100% county funded. Mr. Slatky also then explains the maintenance agreement for the KRONOS system. Mr. Hidley make a motion to approve. Mr. Calderone seconds the motion. The contract is approved.</p>						
3406	New	G8130 - Sewage Treatment	Turboden	Onsite commissioning services for Organic Rankine Cycle unit	2 months	\$26,120.00

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<p>Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. This unit is 100% county funded. Mr. Murphy speaks about the unit that is built in Italy . This unit has been down for two years while modifications have been made to the heat transfer unit. Thus needing inspection to recommission . Bruce Hidley makes a motion to approve. Mr. Calderone seconds the motion . The contract is approved.</p>						
3399	New	A4010 - Health	Seton Health Foundation/St. Peter's Health Partners	St. Peter's Health Partners seeks to contract with the Albany County Department of Health to provide the following services in conjunction with the "Creating Breastfeeding Friendly Communities" initiative:	2/1/2017 - 1/31/2022	\$86,545.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. This is broken up into two fiscal impacts. County 64% and state 36% split. Pat Snyder speaks on behalf of the contract and in conjunction also doing a budget amendment . Bruce Hidley makes a motion to approve. Mr. Calderone seconds the motion. The contract is approved.</p>						
3045	Amendment	A4010 - Health	Whitney M Young Jr. Health Services	Amending contract #2807 to revise existing contract dates 9/1/15 - 9/29/16 to 9/1/15 - 9/29/17. No other changes.	9/1/15- 9/29/17	\$26,900.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. This contract is 100% federally funded. Pat Snyder speaks about the grant and what services this provides. It is noted that this is an extension of a grant term. Bruce Hidley makes a motion to approve. Mr. Calderone seconds the motion. The contract is approved.</p>						
3426	Amendment	A4010 - Health	Eddy Licensed Home Care Agency, Inc	The purpose of this request is to extend the term date from 11/1/16 - 3/31/17 to 1/1/17 - 9/30/17; the total reimbursement amount is unchanged. Albany County Department of Health is providing home-based Asthma management services and associated clinical supervision and will be reimbursed for services by Eddy Licensed Home Care Agency. Refer to original request id # 3091.	1/1/17- 9/30/17	\$47,750.00

Cont ID #	Action	Department	Vendor Name	Description of Services	Estimated	Amount
Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. It is stated that this is an to the agreement and the change in the dates . This is a DISRYP program . That it is an asthma based , and needed an extension. It is noted that there is no fiscal impact . Mr. Hidley makes a motion to approve. Mr. Calderone seconds the motion. The contract is approved.						
3411	Amendment	A6772 - Aging	Legal Aid Society of North Eastern New York, Inc.	The Contractor provides legal advice, advocacy, counseling and representation for older adults age 60+ in social and/or economic need within Albany County. The Contractor provides broad community education and outreach to inform the targeted groups of their legal rights.	1/1/2016 - 12/31/2016	\$2,779.00
Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. This contract is 90% federally funded and 10% county . Mr. Dillon reviews the change in the contract and how the change in the units were defined . This greatly impacted the way the service was implemented. Bruce Hidley makes a motion to approve. Mr. Calderone seconds the motion. The contract is approved.						
3400	Renewal	A1420 - Law (County Attorney)	Thomsson Reuters	Legal research and legal books website.	1 year	\$36,190.00
Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. This is 100 % county funded. Eugenia Condon explains the services this contract covers and the chargebacks. Essentially online legal research available on a yearly basis. Mr. Hidley makes a motion to approve. Mr. Calderone seconds the motion. The contract is approved.						
3419	New	A1620 - Building Services	SRI Fire Sprinkler, LLC	As per outlined in RFB#2017-004	1 year	\$58,190.00
Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. Mr. Latina speaks on behalf of the contract. And notes that this was the only bidder but they were responsive. Mr. Hidley makes a motion to approve. Mr. Calderone seconds. The contract is approved.						
3422	New	A6119-CYF	Community Maternity Services	To provide specialized Independent Living Skill Services as per the Chaffee Act for 20 slots at a monthly cost of \$2500 and a total contract not to exceed \$30,000	06/1/17- 05/31/18	\$30,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. This is 80% federally funded, 12% state funded and 8% County funded. Moira Manning speaks on behalf of the Contract. Mr. Hidley makes a motion to approve . Mr. Calderone seconds the motion. The contract is approved.						

Cont ID #	Action	Department	Vendor Name	Description of Services	Estimated	Amount
3,363	New	A1345 - Central Purchasing	WB Mason Co. Inc.	This bid is for the delivery of bottled water and the rental of coolers for various Albany County facilities	2 years	\$36,100.00
Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. This is 100% county funded. Karen Storm speaks on behalf of the contract and adds that they were the lowest bidder. Mr. .Hidley makes a motion. Mr. Calderone seconds the motion. The contract is approved.						
3,364	Renewal	A1345 - Central Purchasing	Unifirst Corp.	This is the last renewal period for the rental and cleaning of uniforms and carpeted runners for various Albany County Facilities	3/1/2017 through 2/28/2018	\$48,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments and questions. Karen Storm reviews the contract and acknowledges that this is the remaining period of the contract for cleaning. Mr. Hidley makes a motion to approve. Mr. Calderone seconds. The contract is approved.						

The meeting is closed at 4:00 PM

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