



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*

Honorable Bruce A. Hidley, *County Clerk*

Honorable Sean E. Ward, *Chairman, County Legislature*

October 24, 2016 CAB MEETING MINUTES

Board Members Present	Bruce Hidley, County Clerk Philip Calderone, Deputy County Executive		
Department Representatives	Ralph Mariani, Sheriff's Office Joe DeAngelis, DSS Moirra Manning, DCYF Nancy Heinzen, Stormwater	Karen Storm, Purchasing Andrew Brisport, DIS Shawn Thelen, DMB Shanna Witherspoon, DMB	David Reilly, DMB Sarah Cantwell, DMB Allison Russell, DMB
3:10pm Mr. Hidley meeting is called to order.			
Other Business: The Board will review the minutes from the noted CAB meetings: September - Hidley / Calderone			
Mr. Hidley brings the minutes to a vote. Mr. Calderone motions to approve the minutes. Mr. Ward seconds the motion. The minutes are approved.			

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
3176	Amendment	A3020 - Emergency Telephone/E- 911	Eastern Heating & Cooling	Amendment to Contract #2766 to include new air conditioning unit for E911 Building	2 years	\$21,580.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Mariani notes this is to replace two supplemental units that are older and replacement parts are no longer available. Mr. Hidley asks why there is a two-year estimate. Mr. Mariani states it may not be a renewal due to emergency. Ms. Storms adds this is part of the HVAC three-year contract and there are two years left on the contract. Mr. Calderone motions to approve contract, Mr. Hidley seconds the motion. The contract is approved.						
3175	Renewal	NH6020 - Nursing Home	Dentserv Dental Services P.C.	The contractor/dentist provides the dental services to the residents of the nursing home. This includes, but is not limited to, providing a licensed dentist and dental assistant for a minimum of eight (8) hours per week, both of whom shall work additional hours when necessary to meet the resident's dental needs, without additional cost to the County.	1/01/2017- 12/31/2017	\$66,000.00
Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Reilly notes that Mr. Slatky is not available for the meeting today but he will be handling this contract. He adds that this is a renewal with a vendor they have used for some time. This was RFP'd in 2015, there were no other bidders. Residents are happy and the Administration is happy with the service. Mr. Calderone motions to approve contract, Mr. Hidley seconds the motion. The contract is approved.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
3177	New	A6140 - Safety Net	Council of Churches	This is a seasonal shelter which serves homeless men 18 years and older. It houses chronically homeless with no other shelter options.	11/1/2016-4/30/2017	\$63,000.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. DeAngelis notes the vendor ran out of funding for the shelter and this is a mandated service. They are hoping to add some Code Blue beds. Mr. Hidley asks if this is a new vendor. Mr. DeAngelis notes its new for us to be funding it. Mr. Hidley asks if we have the money. Mr. DeAngelis notes yes it was added to the budget. Mr. Calderone motions to approve contract, Mr. Hidley seconds the motion. The contract is approved.</p>						
3180	New	A8021 - Stormwater Coalition	University at Albany-SUNY Office of Sustainability	The purpose of this request is to secure County legal support to review and approve a contract for student intern services to be developed by the University at Albany. Funded with grant funds (NYSDEC WQIP Round 12 Contract #DEC01-C00081GG-3350000), students will complete 4 mapping projects pertaining to stormwater management with professors providing guidance. As stated in the approved work plan, Stormwater Coalition staff will oversee and monitor the mapping projects and University at Albany Office of Sustainability staff will recruit both professors and students to complete these projects and manage payroll related tasks.	3yrs (1/1/2017 to 12/31/2019)	\$22,620.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Mr. Thelen notes that this is an Inter-governmental agreement. Ms. Heinzen states it's really an Inter-governmental agreement. Albany County is part of the Coalition and this is a sub-contract with SUNY, who is also part of the Coalition. They handle the internships. Ms. Condon states this is an Inter-governmental agreement, SUNY is considered a government entity and this needs to go before the Legislature. Mr. Hidley notes the contract should be removed from the CAB agenda. Mr. Calderone motions to remove contract, Mr. Hidley seconds the motion. The contract is removed from the agenda. Mr. Calderone adds congratulations to the Coalition for pursuing this program. Mr. Hidley echoes his congratulations.</p>						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
3168	Renewal	A6071 - Preventative Assistance Program (Title XX)	Berkshire Farm Ctr & Services for Youth	Prevention services in collaboration with Schenectady County to provide Functional Family Therapy to 40 families annually who have a youth at risk of foster care placement due to either child welfare involvement or juvenile justice involvement. The goal of FFT is to prevent the need for placement in foster care, to serve as an alternative to detention, and expedite the reunification of youth transitioning from out of home care. Anticipated outcomes are improvement in school attendance and performance, improved family functioning, prevention of involvement or further involvement in the juvenile justice/child welfare systems; and prevention of the need for out-of-home placement or detention.	1/01/2017 - 12/31/2017	\$96,678.00
<p>Mr. Hidley asks for a motion to consider contracts 3188, 3168, 3166 & 3164 together. Mr. Calderone motions to agree Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Manning explains the vendor for contract 3188 is new to this service. They have worked with the vendor for a long time. Berkshire was the only willing responder for this critical service when children entering probation. They also have other programs for family therapy. It's a good partnership. St. Catherines provides group homes and foster homes. Long standing provider. Mr. Calderone motions to approve all of the contracts. Mr. Hidley seconds the motion. The contracts are all approved.</p>						
3166	Renewal	A6071 - Preventative Assistance Program (Title XX)	St. Catherines Center for Children	Ongoing Respite program for the provision of Specialty Prevention Services. To provide ongoing respite to children, ages five (5) to thirteen (13) years old, who are suffering from a Serious Emotional Disturbance, and their families who are in need of relief from multiple stressors that may present within their family unit. The goals of the program are to prevent or alleviate a crisis and reduce the risk factors that contribute to abuse and neglect, prevent psychiatric hospitalization or foster care placement of the child, and provide the child with therapeutically-based social or recreational outings that strengthen their interpersonal capacities and skills. Each individual respite contact for children will consist of three hours of direct contact with individualized activities focused on improving the child's socialization skills and address other needs identified by the family.	01/01/2017 - 12/31/2017	\$50,000.00
See Contract 3168 above.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
3165	Renewal	A6071 - Preventative Assistance Program (Title XX)	St. Anne Institute	Clinical Sexual Abuse Fee for Service for the provision of Specialty Prevention Services. St. Anne Institute (SAI) proposes to provide assessment and clinical services, to children, individuals, and families who are dealing with issues related to sexual victimization and/or sexual offending. The specific services include clinical consultation and evaluations, including trauma assessment, sex offender risk assessment, and validation (credibility) assessments. SAI will also provide specialized sexual abuse treatment services. The overarching goal for this program is the resolution of concerns related to the sexual victimization/offending behavior so that there is a reduced risk of foster care placement and/or a reduction in length of placement.	01/01/2017 - 12/31/2017	\$60,000.00
See Contract 3168 above.						
3164	Renewal	A6071 - Preventative Assistance Program (Title XX)	St. Catherines Center for Children	Overnight Planned Respite program for the provision of Specialty Prevention Services. To provide overnight planned respite to children, ages five (5) to eighteen (18) years old, who are suffering from a Serious Emotional Disturbance, and their families who are in need of relief from multiple stressors that may present within their family unit. The goals of the program are to prevent, or alleviate a crisis and reduce the risk factors that contribute to abuse and neglect, prevent psychiatric hospitalization or foster care placement of the child, and provide the child with therapeutically-based social or recreational outings that strengthen their interpersonal capacities and skills. The respite program has the capacity to provide a pre-respite visit for the child to increase their comfort level with the service.	01/01/2017 - 12/31/2017	\$20,000.00
See Contract 3168 above.						

Contract #	Action	Department	Vendor	Scope of Services	Term	Amount
3187	New	A1345 - Central Purchasing	En Pointe Technologies Sales, LLC	Purchase of software and software renewals utilizing NASPO Value Point National Cooperative. Lead agency is the state of Arizona	One Year	\$99,999.00
<p>Mr. Hidley reviews the contract scope and opens the discussion for comments or questions. Ms. Storm explains the State contract has expired and they received permission from NYS OGS to contract with both of these vendors based on pricing. Vendors are the same that they used through NYS contract. Mr. Calderone asks if it is the same situation with contract 3185. Ms. Storm states yes it is the same. Mr. Hidley notes they will bundle these contracts. Mr. Calderone motions to approve the contracts, Mr. Hidley seconds the motion. The contracts are approved.</p>						
3185	New	A1345 - Central Purchasing	SHI International Corp	Purchase of software and software renewals for Albany County utilizing a national cooperative NASPO ValuePoint. lead agency is the State of Arizona	one year	\$99,999.00
See Contract 3187 above.						
3:25pm Mr. Hidley adjourns the meeting.						