CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*Honorable Bruce A. Hidley, *County Clerk*Honorable Shawn M. Morse, *Chairman, County Legislature*

Tuesday, April 21, 2014 | CEO Conference Room, 112 State Street, Room 900 | 2:30pm

Members Present	Daniel McCoy, County Executive Bruce Hidley, County Clerk				
	Tom Coffey, Nursing Home	Scott Siegel, CEO			
	Kyle Kotary, Nursing Home	Tom Scarff, CEO			
	Karen Storm, Purchasing	Dave Friedfel, DMB			
	Eugenia Condon, <i>Law</i>	Dave Reilly, DMB			
	Jill Craw, LegMinority	Shanna Witherspoon, <i>DMB</i>			
		Sarah Cantwell, DMB			
Meeting con	nmenced at 2:35pm.				

Cont.#	Type	Dept.	Vendor	Scope of Service	Term	Amount
1746	New	NH6020- Residential Health Care Facilities	Stanely Convergent Security Solutions	Install roam alert resident security system at ACNH.	Monthly Service Fee \$323.00	\$38,586.00

Mr. Hidley notes that he and Mr. McCoy are the Board members present, which denotes a quorum and therefore the meeting can commence.

Mr. Hidley reviews details of contract. Mr. Coffey explains that there was an event in January of this year which is the first event since 2006. The current system had been working but this particular person was able to get though the system. Approximately one month ago the Department of Health (DOH) ran an investigation and stated that a fix must be put in place in order to show that this cannot happen again. Immediate modifications were made internally. They also reached out to local security firms as well as the Albany County Sheriff's Department, for more options. This new system will fulfill the needs currently not being met. The staff will need to identify the persons who will benefit from this system. This went out to bid and three bids were received. This was the lowest bid. They have already spoken to DIS for help with the installation and networking. Mr. McCoy asks why there is a monthly fee. Mr. Kotary notes that it is a standard piece of this type of contract. He notes he checked with colleagues and this is the industry standard. Mr. Hidley asks why is there a fee up front, when we will be dealing with new products. Mr. Kotary agrees it would make sense to back load, however the other vendors he checked with also have a monthly service fee. He adds that there were other options but the monthly cost was higher. Mr. Hidley adds that if this will keep the residents safe then it needs to be done. Mr. Hidley motions to approve the contract. Mr. McCoy seconds the motion. The contract is approved.

Meeting commenced at 3:10pm.

CAB Emergency April 2014 Page 1