

CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Shawn M. Morse, *Chairman, County Legislature*

Monday, January 27, 2014 | CEO Conference Room, 112 State Street, Room 825 | 11:00am

Members Present	Daniel McCoy, <i>County Executive</i> Bruce Hidley, <i>County Clerk</i>	
	Pat Dillon, <i>Aging</i> Liz Knapp, <i>Aging</i> George Penn, <i>DGS</i> Karen Storm, <i>Purchasing</i> Eugenia Condon, <i>Law</i> Ralph Signoracci, <i>Legislature</i> Jill Crow	John Evers, <i>CEO</i> Dave Friedfel, <i>DMB</i> Chandra Williams, <i>DMB</i> Dave Reilly, <i>DMB</i> Shanna Witherspoon, <i>DMB</i> Sarah Cantwell, <i>DMB</i>
Meeting commenced at 11:06am.		

Type	Cont.#	Department	Vendor	Scope of Service	Term	Amount
1627	New	A6772 - Aging;	Senior Services of Albany	The Contractor shall provide services to Albany County caregivers of seniors 60+ and grandparents 55+ caring for a child/children; consisting of respite services, counseling, information and assistance, support groups and MDS Compass Assessments.	1/1/14 to 12/31/14	\$31,826.00
Mr. McCoy reviews contract. Mr. Hidley notes that contracts 1627, 1626 & 1625 can be considered together. Mr. McCoy asks if Mr. Hidley has any questions. Mr. Hidley states he does not. Mr. McCoy moves to approve the contract, Mr. Hidley seconds the motion. The contracts are approved unanimously.						
1626	New	A6772 - Aging;	Catholic Charities	The Contractor shall provide services to Albany County caregivers of seniors 60+ and grandparents 55+ caring for a child/children; consisting of respite services, counseling, information and assistance, support groups and MDS Compass Assessments.	1/1/14 to 12/31/14	\$38,838.00
See contract 1627.						

1625	New	A6772 - Aging;	Community Caregivers, Inc.	The Contractor shall provide services to Albany County caregivers of seniors 60+ and grandparents 55+ caring for a child/children; consisting of respite services, counseling, information and assistance, support groups and MDS Compass Assessments.	1/1/14 to 12/31/14	\$31,387.00
See contract 1627.						
1644	New	A1610 - General Services Administration;	Kassleman Electric Contract	Plumbing services for a variety of smaller projects that arise within County buildings.	12/31/2016	\$50,000.00
Mr. Penn explains contract. Mr. Hidley asks if there is a plumber on staff. Mr. Penn states there is one plumber on staff but there is too much work for one person. Mr. McCoy states he tried to add more in the budget but the legislature removed the new positions. Mr. Penn adds that much of the work is on the county owned foreclosed properties. Mr. Friedfel adds that this will give us a list to work from in the future. Mr. Hidley motions to approve this contract and contracts 1643 & 1642. Mr. McCoy seconds the motion. The contracts are approved unanimously.						
1643	New	A1610 - General Services Administration;	Kasselman Electric - Contract	Roofing services for a variety of smaller projects that arise within County buildings.	12/31/2016	\$50,000.00
See contract 1644.						
1642	New	A1610 - General Services Administration;	DeBrino Caulking - Contract	Contract #1 - General construction services for a variety of smaller projects that arise within County buildings.	12/31/2016	\$75,000.00
See contract 1644.						
1621	New	A1610 - General Services Administration;	A Cut Above Landscaping	Snow removal - for the Health Department, Mental Health Department and NYSDMV lots.	2 years	\$25,000.00
Mr. Penn explains this contract is for snow removal at DMV, Health Dept. & Mental Health Dept., and it's a two year contract. Mr. McCoy notes the bids are very different from one another. Mr. Penn notes the request for bids went out late. Mr. McCoy notes he has no concerns. Mr. Evers adds that this had to go out for bid twice as no bids were received the first time. Mr. Hidley notes that the vendor is the lowest and asks if they are responsible. Mr. Penn states so far they have been good. They are calling when the snow fall is minimal and they are doing the walkways. Mr. McCoy motions to approve the contract. Mr. Hidley seconds the motion. The contract passes unanimously.						
Other Business: Board will review minutes from December 2013 meeting.						
Board cannot vote on minutes as Mr. Hidley was not a board member at the last meeting and Mr. Morse is not in attendance. The December minutes will be reviewed at the February CAB meeting. Mr. McCoy notes that they will pick a chairman at the next meeting.						
Meeting concluded at 11:15am.						