CONTRACT ADMINISTRATION BOARD MEETING



Honorable Daniel P. McCoy, *County Executive* Honorable Thomas G. Clingan, *County Clerk* Honorable Shawn M. Morse, *Chairman, County Legislature*

Wednesday, September 26, 2012 | CEO Conference Room, 112 State Street, Suite 200 | 10:00 AM

Members Present: Daniel McCoy, County Executive

Thomas Clingan, County Clerk

Shawn M. Morse, Chairman County Legislature

Others Present: Matt Clyne, Board of Elections

Judy Coyne, Aging

Kelle Roberts, Mental Health Dr. Steve Giordano, Mental Health Joe DeAngelis, Social Services Ralph Signoracci, Legislature Paula Ragaini, Minority Office

Megan Fargione, *Information Services* John Wemple, *Information Services*

Karen Storm, *Purchasing* Eugenia Condon, *Law*

Christine Quinn, County Executive
Brad Fischer, County Executive
Tom Scarff, County Executive
Scott Siegel, County Executive
Chandra Williams, County Executive
Ashley Smith, Management & Budget
Dave Freidfel, Management & Budget

Cillian Flavin, County Executive/Management & Budget

Sarah Cantwell, Management & Budget

Meeting commenced at 10:23 am.

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TYPE: NEW Contract Number: 921

Requesting Department: A1450 - Board of Elections

Vendor: Phoenix Graphics

Scope of Services Absentee ballots for the primary election 9/13/2012(sole source). Absentee ballots and affidavit ballots.

Term: Primary Election 9/13/2012

Amount: \$ 22,277.22

Mr. Clingan asks if this is just for the primary and not the general election. Mr. Clyne explains yes, this is just for the primary election. Mr. McCoy asks why it is coming in after the actual primary election. Mr. Clyne responds that it's just the billing process. Mr. Clingan asks if we are using this vendor for the general election, and if so can we get it before the election. Mr. Clyne states yes we can. Mr. Clingan asks if this is a sole source, and are we looking at doing this in-house. Mr. Clyne explains that they have looked at a new machine that would read the ballots much faster but the cost is too high for immediate purchase. BoE is looking to bring the ballot printing in-house and will be working to put this in place in early 2013, but the process is complicated. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion.

Contract approved unanimously.

TYPE: RENEWAL Ontract Number: 925

Requesting Department: A6772 - Aging

Vendor: Senior Service Centers of the Albany Area, Inc.

Scope of Services Approval of this request will allow Senior Service Centers of the Albany Area, Inc. to deliver the Health

Insurance, Information, Counseling and Assistance Program (HIICAP) which provides information to Medicare eligible clients regarding Medicare, New York State EPIC, and other insurance programs.

Term: 4/1/2012 - 3/31/2013

Amount: \$ 28,568.00

Ms. Coyne states that this is to support HIICAP health insurance assistance especially focused on Medicaid. Under this contract they will be assisting about 1,000 people. This is a sole source contract. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion.

Contract approved unanimously.

TYPE: RENEWAL Contract Number: 924

Requesting Department: A4230 - Contract Narcotic Addiction - Mental Health

Vendor: The Altamont Program

Scope of Services The Altamont Program will provide case management services and cognitive behavioral therapy to

participants of the Re-entry grant being released from State prison.

<u>Term</u>: 7/1/2012-6/30/2012 <u>Amount</u>: \$ 84,034.00

Dr. Giordano explains this is a one year extension on the DCJS re-entry grant. In the past this contract has been over \$100,000 and therefore is reviewed by the Legislature. This is 100% NYS funded. We have had good outcomes with this program. Mr. Morse motions to approve contract, Mr. Clingan seconds the motion.

Contract approved unanimously.

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TYPE: RENEWAL Ontract Number: 922

Requesting Department: A6010 - Social Services Vendor: The Bonadio Group

Scope of Services The Provider will conduct eligibility reviews and interviews, when deemed necessary and appropriate, of

self-employed applicants and recipients of Medicaid.

<u>Term</u>: 1/1/2013-12/31/2013

Amount: \$ 72,000.00

Mr. DeAngelis explains that this company does interviews for self-employed Medicaid clients. This group of CPA's takes on the harder cases. They estimate a savings of over half a million dollars since last count. This is the third year of the RFP. This is funded 50% federal and 50% state. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion.

Contract approved unanimously.

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TYPE: RENEWAL

Contract Number: 926

Requesting Department: A6109 - Family Assistance – Social Services

<u>Vendor</u>: Community Maternity Services

Scope of Services Maternity shelter care will be provided through a State-certified 11-bed maternity shelter for pregnant

females who require temporary accommodations, supervision and services. Only the stays of individuals

eligible for public assistance will be reimbursed under this contract.

Term: 1/1/2013-12/31/2013

Amount: \$40,000.00

Mr. DeAngelis states that this is a federally funded program that they have had for many years. This vendor is the only provider of this kind of service. Mr. McCoy asks if this is located near Albany High School. Mr. DeAngelis states yes it is. Mr. McCoy wants to have the location looked at for compliance. Mr. Clingan motions to approve contract, Mr. Morse seconds the motion.

Contract approved unanimously.

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Other Business – Board will review minutes from the August 22, 2012 CAB meeting.

Mr. Clingan states he has reviewed the minutes and they look good and asks if the other board members have any issues. None are given. Mr. Clingan motions to approve contract, Mr. McCoy seconds the motion.

Contract approved unanimously.

The meeting officially adjourned at 10:20AM.