CONTRACT ADMINISTRATION BOARD MEETING MINUTES

Honorable Michael G. Breslin, *County Executive*
Honorable Thomas G. Clingan, *County Clerk*
Honorable Daniel P. McCoy, *Chairman, County Legislature*

Wednesday, March 10, 2010 | 1:00 PM | CEO Conference Room, 112 State Street, Suite 200

Members Present: Michael Breslin, *County Executive*
Thomas Clingan, *County Clerk*
Daniel P. McCoy, *Chairman, County Legislature*

Others Present:
Lynn Tubbs, *Children, Youth & Families*
John Mc Phillips, *Children, Youth & Families*
Eugenia Condon, *Law*
Kerri Culihan, *Law*
Karen Storm, *Purchasing*
William Conboy, *Legislative Majority Counsel*
John Rodat, *Management and Budget*
Rose Duhan, *Management and Budget*
Kerri Battle, *County Executive's Office*

The meeting commenced at 1:05 PM

Tabled Items: From 02/22/2010

TYPE: NEW
Contract Number: 10-6071-0001
Requesting Department: Children, Youth & Families
Vendor: Equinox, Inc
Scope of Services: Preventive services – case planning 12 slots/$22.00 per diem.
Term: 04/01/2010-03/31/2011
Amount: $96,360.00

Ms. Tubbs stated that contracts number 1, 2, and 6 (from this agenda) are all new contracts for preventive services focusing on case planning and case management. Ms. Tubbs continued that this contract offers 12 slots at the per diem of $22.00
Mr. Clingan motioned that the Board take all up six contracts together, the Board agreed. Mr. Clingan motioned to approve all six contracts. Mr. McCoy seconded the motion. All six contracts were unanimously approved.
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TYPE: NEW
Contract Number: 10-6071-0002
Requesting Department: Children, Youth & Families
Vendor: Parsons Child and Family Center
Scope of Services: Preventive services – case planning 10 slots/$22.00 per diem.
Term 04/01/2010 – 03/31/2011
Amount: $80,300.00

Ms. Tubbs stated that contracts number 1, 2, and 6 (from this agenda) are all new contracts for preventive services focusing on case planning and case management. Ms. Tubbs continued that this contract offers 10 slots at the per diem rate of $22.00. Mr. Clingan motioned that the Board take all up six contracts together, the Board agreed. Mr. Clingan motioned to approve all six contracts. Mr. McCoy seconded the motion. All six contracts were unanimously approved.
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TYPE: NEW
Contract Number: 10-6071-0005
Requesting Department: Children, Youth & Families
Vendor: St. Anne Institute
Scope of Services: Preventive services – assessments and treatment
Term: April 1, 2010 – March 31, 2011
Amount: $60,000.00

Ms. Tubbs stated that contracts number 3, 4, and 5 (from this agenda) are all new contracts for preventive services focusing on assessments and treatment. Mr. Clingan motioned that the Board take all up six contracts together, the Board agreed. Mr. Clingan motioned to approve all six contracts. Mr. McCoy seconded the motion. All six contracts were unanimously approved.

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TYPE: NEW
Contract Number: 10-6071-0006
Requesting Department: Children, Youth & Families
Vendor: Community Maternity Services
Scope of Services: Preventive services – anger management 60 slots/4 groups
Term: April 1, 2010 – March 31, 2011
Amount: $33,120.00

Ms. Tubbs stated that contracts number 3, 4, and 5 (from this agenda) are all new contracts for preventive services focusing on assessments and treatment. Ms. Tubbs continued that this contract focuses on anger management, and has 60 slots to offer broken into four groups. Mr. Clingan motioned that the Board take all up six contracts together, the Board agreed. Mr. Clingan motioned to approve all six contracts. Mr. McCoy seconded the motion. All six contracts were unanimously approved.

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TYPE: NEW
Contract Number: 10-6071-0007
Requesting Department: Children, Youth & Families
Vendor: La Salle School
Scope of Services: Preventive Services – assessments and treatment
Term: April 1, 2010 – March 31, 2011
Amount: $85,000.00

Ms. Tubbs stated that contracts number 3, 4, and 5 (from this agenda) are all new contracts for preventive services focusing on assessments and treatment. Mr. Clingan motioned that the Board take all up six contracts together, the Board agreed. Mr. Clingan motioned to approve all six contracts. Mr. McCoy seconded the motion. All six contracts were unanimously approved.

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New Business:

TYPE:	NEW
Contract Number:	10-6071-0008
Requesting Department:	Children, Youth & Families
Vendor:	LaSalle
Scope of Services:	Provision of Case Planning services designed to prevent children and youth from entering foster care, and to provide services for youth discharged from foster care and their families.
Term:	April 1, 2010 – March 31, 2011
Amount:	$86,400.00

Ms. Tubbs stated that contracts number 1, 2, and 6 (from this agenda) are all new contracts for preventive services focusing on case planning and case management. Ms. Tubbs continued that this contract services are geared towards preventing children and youth from entering foster care and to provide appropriate services for children discharged from foster care. Mr. Clingan motioned that the Board take all up six contracts together, the Board agreed. Mr. Clingan motioned to approve all six contracts. Mr. McCoy seconded the motion. All six contracts were unanimously approved.

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Mr. Clingan noted he will not be present for the March 22nd meeting.

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The Contract Administration Board meeting adjourned at 9:55 am.
Minutes submitted by J.L. Drowne, *Management and Budget*.