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Albany County DCFY-Youth Bureau is pleased to release the 2018 funding request application.

The application is comprised of four (4) components:

OCFS 5001 - Individual Program Application - *Program Information*

OCFS 5002 - Agency Program Profile

OCFS 5003 - Individual Program Application - *Program Summary Program Components*

OCFS 5003 Coding Document (this has recently 2018 been updated- do not use old codes)

OCFS 5005 - Program Budget

A full set of instructions for each component is also available to allow you to self-guide when completing any or all of the components. Applications must be submitted **electronically (please keep forms as docs- do not make into a pdf) you may submit 5001 as a pdf with signature-** no later than March 1, 2019 close of business to Nicole.ward@albanycountyny.gov

Please note OCFS 5003 - Individual Program Application - *Program Summary Program Components* has been revised to reflect performance measures. Keep in mind the following tips for completing this component:

- Select life area (please make sure this corresponds with the summary of your program) (Economic Security, Physical & Emotional Health, Education, Citizenship/Civic Engagement, Family, Community)
- Each life area must have one goal
- Each life area must have one objective
- Select SOS (Service, Opportunities, Supports) from the list provided for each life area selected
- Select one performance measure noting how much, how well and better off

Please note that submitting an application to Albany County DCYF-Youth Bureau DOES NOT guarantee funding will be allocated to your program. Please contact me with any questions.

Sincerely,

Nicole Ward
Executive Director